

Middle School Digital Video Editing Ground Rules

We would like to share your work in Middle School Assemblies during the course of the semester. The following are the ground rules that you need to abide by when producing videos/movies and using the school equipment:

- No objects, human or otherwise may strike motor vehicles, moving or parked.
- No guns, knives, or other weapons (real or fake) may be used.
- No profanity spoken, printed or gestured may be used (make sure to check lyrics of any music you might use).
- If you use music in your project, you must own the rights to it. No illegally downloaded music may be used in projects.
- No drug or alcohol use may be shown or implied.
- No pornography or pornographic content may be shown.
- Do not tape outside of classrooms or other areas in which you would become a disturbance to classes or work being done by students, teachers, or administrators.
- Members of the USM community cannot be taped without their knowledge and consent. Also, before taping anyone for use in a project, you must seek their permission.
- Do not include content that is in poor taste or below the line of common decency. If there is a dispute over what is or is not in good taste and decent, Mr. Montagne will make the final determination.
- Your parents must fill out an equipment check-out waiver before you may take a camera or a computer home.
- When you have equipment checked out, it must be brought to video editing class each day we have class. Do not leave the equipment at home when we have class.
- You are responsible for the safe keeping of any equipment that you check out. If it will not fit in your locker, please store it in Mr. Montagne's office during the day. Leave a note with it so we know who has it checked out.
- Please report any accidents or problems with the equipment immediately. By doing this, you may avoid costly replacement fees. Again, you are responsible for any equipment that you use and/or check-out.
- You are responsible for the safety of your own equipment (tapes, cameras, computers, etc.) when used for this class.

If you violate any of these rules as an individual or a group, your project will receive a zero and the information will be turned over to Ms. Jensen. In addition to any disciplinary action assessed, you may lose your privilege to use the school equipment.